



Increase the Value of **Your Investment**

TBRE
REAL ESTATE SERVICES

We Make Buildings Work

We are experience specialists
In providing
efficient, professional
Management service for
Properties of any size and use:

Retail

Shopping Center

Office

Industrial

Multi Family

Is your property working hard for you – Operating efficiently, satisfying tenants and producing profits?

Or are you working for your building – collecting rents, calling contractors, continually paying for services and not making a large enough profit?

TBRE Property Management can make your property work more profitably for you. Our experience and expertise can keep your property running smoothly by controlling expenses and making it appealing to both current and prospective tenants. We can help you maximize your property's curb appeal, operating efficiency and tenant satisfaction to provide you with the highest possible net operating income.

Proactive Asset Management

Your property is a valuable asset, so we will manage it proactively to help you maximize your return on investment.

We implement a customized plan of scheduled preventive maintenance to protect the building's systems and equipment. We make cost-efficient, aesthetic and operational recommendations to sustain the property's value and optimize rental rates.

Our flexible reporting and analysis capabilities keep you fully informed, providing you with an accurate accounting of your property's financial performance. Together with any building-specific reports that you may require, we will provide you with:

Executive Summaries

Rent Collection Summaries and Receivables Ledgers

Preventive Maintenance Summaries

Comparative Income Statements

Work Order Histories

Variance Reports

Rent Rolls and Lease Profiles/Summaries

General Ledgers

Leasing Activity Reports

Check Registers

Lease Renewal Reports

Bank Statements

Depreciation and Amortization Schedules

Cash Balance Reports

Revenue and Expense Summaries

Ownership Disbursement Summaries

Extras That We Consider “Standard”

As an affiliate of a full-service real estate firm,
We can perform all real estate services for your Property. TBRE Real Estate provides complete Real estate expertise with property management, Lease negotiations and brokerage.



Make Your Property **Work**

Let us show you how. We can make your property work more productively, more efficiently and more Profitably for you.

TBRE Property Management Services:

Rent Collection and Legal Services

Three-Step Bid Program with Vendors and Suppliers

Blanket Vendor Contracts

Preventive Maintenance Programs

Maintenance and Day Porter Services

Customer Service Call Center – 24/7

Monthly Financial Reporting

Accounting and Invoicing Processing

Custom Reporting

Lease Administration

Forecasting and Budgeting

Building Inspections

Common Area Maintenance Reconciliations

Project Management and Constructions Services

Merchant’s Associations and Marketing

Meeting with Tenants and Owner Representatives

Marketing Monitoring and Projected Rental Rate Adjustments

Risk management Analysis

Regulatory Issues Management

To learn more about how TBRE can help you Improve operations and the operating revenue of Your real estate investment. Please contact us.

We will work with you at your convenience to develop A proposal for professional Property management and a Preliminary site evaluation.

